

## Documents to be submitted along with the Renewal form :

Documents to be attached (All Documents to be self Attested with rubber stamp)

<b>Identity Proof of the Applicant (Any One)</b>	<b>Address Proof of the Applicant (Any One)</b>
• Copy of Passport	• Copy of Telephone Bill or Electricity Bill or Water Bill
• Copy of Valid Driving License	• Copy of Passport or Driving License or Voter ID Card
• Copy of PAN card	• Copy of Gas Connection documents
• Copy of Valid Post Office ID Card	• Copy of Ration Card
• Copy of Bank Account Passbook containing the Photograph and attestation by the Bank	• Copy of Latest Bank Statements
• Copy of Valid Government Employee photo ID Card	• Copy of Property Tax / Corporation / Municipal corporation receipt
• Copy of Any Other Government issued photo ID Card bearing the signature of the individual.	• Copy of Certificate of Registration for owned Vehicle

<b>Organisation Existence Proof (As Applicable)</b>
<b>In case of • Proprietorship :</b> Valid Trade Licence + PAN card of the proprietor
• <b>Partnership :</b> Valid Trade Licence + Copy of Partnership Deed + Partnership PAN Card.
• <b>Company :</b> Valid Trade Licence + Certificate of Incorporation + Company PAN Card
• <b>Others :</b> Certificate of Registration, List of Members of Governing Body, Resolution in favour of Digital Signature Subscriber.

Payment can be made by **CASH** or **AT PAR** cheques / DD in favour of

“Poddar Professional Solutions Private Limited” or you can deposit / transfer to our Account.

ICICI Bank Ltd., Howrah Branch,

Current Account Number 628005009139,

RTGS/NEFT/IFSC Code: ICIC0006280 (Zero, Zero, Zero, Six, Two, Eight, Zero).



**TO BE FILLED BY RA OFFICE ONLY\***

I declare that the applicant has provided correct information in this application form. I have checked and verified the application form and supporting documents.

RA Code:	Name:	RA Seal & Stamp
Signature:		
Date:	Place:	

**CONTACT DETAILS**

eMudhra Consumer Services Limited, D.No.2 / 30 A, 1st Floor, Natesa Pandaram Colony, Cherry Road, Landmark: Opp to Post Office, Salem - 636 007. Tamil Nadu

Phone : +91 80 4336 0000 Fax : +91 80 4227 5306 Email : info@e-Mudhra.com Website: www.e-Mudhra.com

Version 3 - Jan 11

**CONFIDENTIAL**



**:To be printed on Organisation Letter head:**

To,

eMudhra Consumer Services Limited,

3rd Floor, Sai Arcade, 56 Outer Ring Road,

Deverabeesanahalli, Opp Intel, Bangalore 560103

Phone : +91 80 4336 0000

Date :

Dear Sir,

**Sub : Authorisation letter for obtaining Digital Signature Certificate.**

This is certify that Mr/Mrs/Miss \_\_\_\_\_ has provided correct information in the 'Application form for issue of Digital Signature Certificate" to the best of my knowledge and belief vide application form dated \_\_\_\_\_. I hereby authorize him/her, on behalf of our Organisation to apply for obtaining the following Class of Digital Signature Certificate issued by e-Mudhra.

Signature :

Name :

Designation :

Department :

Office Seal and Stamp :